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STANDING RULES
FOR
CONDUCTING BUSINESS
IN THE
SENATE OF THE UNITED STATES.

COMMENCEMENT OF DAILY SESSIONS.

1.—The Presiding Officer having taken the chair, and a quorum being present, the journal of the preceding day shall be read, to the end that any mistake may be corrected that shall be made in the entries.

[16 April, 1789—March 25, 1868.

A quorum shall consist of a majority of the Senators duly chosen and sworn.

[4 May, 1864—March 25, 1868.

BUSINESS NOT TO BE INTERRUPTED.

2.—No Senator shall speak to another, or otherwise interrupt the business of the Senate, or read any newspaper, while the journals or public papers are reading, or when any Senator is speaking in any debate.


[16 April, 1789—14 Feb., 1828—March 25, 1868.

RULES IN SPEAKING OR DEBATE.

3.—Every Senator, when he speaks, shall address the Chair, standing in his place, and when he has finished shall sit down.

[16 April, 1789—March 25, 1868.

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4.—No Senator shall speak more than twice, in any one debate, on the same day, without leave of the Senate, which question shall be decided without debate.

[16 April, 1789—March 25, 1868.]

5.—When two Senators rise at the same time, the Presiding Officer shall name the person to speak; but in all cases the Senator who shall rise first and address the Chair shall speak first.

[16 April, 1789—14 Feb., 1828—March 25, 1868.]

CALLS TO ORDER AND APPEALS.

6.—If any Senator, in speaking or otherwise, transgress the rules of the Senate, the Presiding Officer shall, or any Senator may, call to order; and when a Senator shall be called to order by the Presiding Officer, or a Senator, he shall sit down, and shall not proceed without leave of the Senate. And every question of order shall be decided by the Presiding Officer, without debate, subject to an appeal to the Senate; and the Presiding Officer may call for the sense of the Senate on any question of order. But when an appeal shall be taken from the decision of the Presiding Officer, any subsequent question of order, which may arise before the decision of such appeal by the Senate, shall be decided by the Presiding Officer without debate, and every appeal therefrom shall also be decided at once, and without debate.

[16 April, 1789—14 Feb., 1828—26 June, 1856—March 25, 1868.]

EXCEPTIONABLE WORDS.

7.—If a Senator be called to order by another for words spoken, the exceptionable words shall immediately be taken down in writing, that the Presiding Officer may be better able to judge of the matter.

[16 April, 1789—March 25, 1868.]

ABSENT SENATORS MAY BE SENT FOR.

8.—No Senator shall absent himself from the service of the Senate, without leave of the Senate first obtained. And in case a less number than a quorum of the Senate shall convene, they are hereby authorized to send the Sergeant-at-arms, or any other person or persons by them authorized, for any or all absent Senators, as the majority of such Senators present shall agree, at the expense of such absent Senators, respectively, unless such excuse for non-attendance shall be made as the Senate, when a quorum is convened, shall judge sufficient. and in that case the expense shall be paid out of the contingent fund. And this rule shall apply as well to the first convention of the Senate, at the legal time of meeting, as to each day of the session, after the hour has arrived to which the Senate stood adjourned.

[16 April, 1789—25 June, 1798—4 Feb., 1828—March 25, 1868.

RULE FOR DEBATE.

9.—No motion shall be debated until the same shall be seconded.

[16 April, 1789—March 25, 1868.

RULE FOR MOTIONS, DEBATE, AND WITHDRAWAL.

10.—When a motion shall be made and seconded, it shall be reduced to writing, if desired by the Presiding Officer, or any Senator, delivered in at the table, and read, before the same shall be debated; and any motion may be withdrawn by the mover at any time before a decision, amendment, or ordering of the yeas and nays, except a motion to reconsider, which shall not be withdrawn without leave of the Senate.

[16 April, 1789—14 Feb., 1828—21 Jan., 1851—March 25, 1868.

PRECEDENCE OF MOTIONS WHEN A QUESTION IS UNDER DEBATE.

11.—When a question is under debate, no motion shall be received but—

- to adjourn;
- to proceed to the consideration of Executive business;
- to lie on the table;
- to postpone indefinitely;
- to postpone to a day certain;
- to commit; or
- to amend;

which several motions shall have precedence in the order they stand arranged; and motions to adjourn, to proceed to the consideration of Executive business, and to lie on the table, shall be decided without debate, and motions to take up or proceed to the consideration of any question shall be determined without debate upon the merits of the question proposed to be considered.

[16 April, 1789—13 Jan., 1820—14 Feb., 1828—March 25, 1868.

DIVISION OF A QUESTION.

12.—If the question in debate contain several points, any Senator may have the same divided; but, on a motion to strike out and insert, it shall not be in order to move for a division of the question; but the rejection of a motion to strike out and insert one proposition, shall not prevent a motion to strike out and insert a different proposition; nor prevent a subsequent motion simply to strike out; nor shall the rejection of a motion simply to strike out, prevent a subsequent motion to strike out and insert.

[16 April, 1789—23 June, 1832—March 25, 1868.

FILLING BLANKS.

13.—In filling up blanks, the largest sum and longest time shall be first put.

[16 April, 1789—3 Jan., 1820—14 Feb., 1828—March 25, 1868.

OBJECTION TO READING A PAPER.

14.—When the reading of a paper is called for, and the same is objected to by any Senator, it shall be determined by a vote of the Senate, and without debate.

[3 Jan., 1820—14 Feb., 1828—March 25, 1868.

UNFINISHED BUSINESS—PRIOR SPECIAL ORDER.

15.—The unfinished business in which the Senate was engaged at the last preceding adjournment shall have the preference in the special orders of the day.

[3 Jan., 1820—14 Feb., 1828—March 25, 1868.

YEAS AND NAYS.

16.—When the yeas and nays shall be called for by one-fifth of the Senators present, each Senator called upon shall, unless for special reasons he be excused by the Senate declare openly, and without debate, his assent or dissent to the question. In taking the yeas and nays, and upon a call of the Senate, the names of the Senators shall be called alphabetically.

[16 April, 1789—March 25, 1868.

17.—When the yeas and nays shall be taken upon any question, in pursuance of the above rule, no Senator shall be permitted, under any circumstances whatever, to vote after the decision is announced from the Chair.

[4 April, 1822—14 Feb., 1828—March 25, 1868.

CLOSING THE DOORS AND CLEARING THE GALLERY.

18.—On a motion made and seconded to shut the doors of the Senate, on the discussion of any business which may, in the opinion of a Senator, require secrecy, the Presiding Officer shall direct the gallery to be cleared; and during the discussion of such motion the doors shall remain shut.

[20 Feb., 1794—March 25, 1868.

NO PERSON ADMITTED TO PRESENT PETITION, ETC.

19.—No motion shall be deemed in order to admit any person whatsoever within the doors of the Senate Chamber to present any petition, memorial, or address, or to hear any such read.

[27 April, 1798—March 25, 1868.

RECONSIDERATION.

20.—When a question has been made and carried in the affirmative or negative, whether previously reconsidered or not, it shall be in order for any Senator of the majority to move for the reconsideration thereof; but no motion for the reconsideration of any vote shall be in order after the bill, resolution, message, report, amendment, or motion upon which the vote was taken shall have gone out of the possession of the Senate, announcing their decision, except a resolution confirming or rejecting a nomination by the President; nor shall any motion for reconsideration be in order, unless made on the same day on which the vote was taken, or within the two next days of actual session of the Senate thereafter; but a motion to reconsider a vote upon a nomination shall always, if the resolution announcing the decision of the Senate has been sent to the President, be accompanied by a motion requesting the President to return the same to the Senate. When any question may have been decided by the Senate, in which two-thirds of the Senators present are necessary to carry the affirmative, any Senator who votes on that side which prevailed in the question may be at liberty to move for a reconsideration; and a motion for reconsideration shall be decided by a majority of votes. But no motion to reconsider a vote upon a motion to reconsider shall be in order at any time.

[25 Feb., 1790—26 March, 1806—April 6, 1867—March 25, 1868.

CASTING VOTE OF THE VICE-PRESIDENT.

21.—When the Senate are equally divided, the President may announce his vote upon the question.

[18 July, 1789—March 25, 1868.

QUESTION PUT BY THE PRESIDING OFFICER.

22.—All questions shall be put by the Presiding Officer of the Senate, either in the presence or absence of the President of the United States, and the Senators shall signify their assent or dissent, by answering aye or no.

[21 Aug., 1789—March 25, 1868.

APPOINTMENT OF A SENATOR TO THE CHAIR.

23.—The Presiding Officer of the Senate shall have the right to name a Senator to perform the duties of the chair; but such substitution shall not extend beyond an adjournment.

[3 Jan., 1820—March 25, 1868.

MORNING BUSINESS, PETITIONS, REPORTS, ETC.

24.—After the journal is read, the Presiding Officer shall lay before the Senate messages from the President, reports from the Executive Departments, and bills and joint resolutions, or other messages from the House of Representatives. He shall then call for—

- Petitions and memorials;
- Reports of committees;
- The introduction of bills;
- Joint resolutions;
- Resolutions;

all which shall be received and disposed of in such order, unless unanimous consent shall be otherwise given; and every petition or memorial, or other paper, shall be referred, of course, without putting a question for that purpose, unless the reference is objected to by a Senator at the time such petition, memorial, or other paper is presented. And before any petition or memorial, addressed to the Senate, shall be received and read at the table, whether the same shall be introduced by the Presiding Officer, or a Senator, a brief statement of the contents of the petition or memorial shall verbally be made by the introducer.

[18 April, 1789—10 April, 1834—March 25, 1868.

NOTICE AND PRINTING OF BILLS, ETC.

25.—One day's notice, at least, shall be given of an intended motion for leave to bring in a bill or joint resolution; and all bills and joint resolutions reported by a committee shall, after the first reading, be printed for the use of the Senate, and also all reports of committees, unless otherwise ordered; but no other paper or document shall be printed for the use of the Senate without special order.

[16 April, 1789—3 Feb., 1801—3 Jan., 1820—8 April, 1822—14 Feb., 1828—March 25, 1868.]

JOINT RESOLUTIONS.

26.—Every bill and joint resolution shall receive three readings previous to its being passed, and the Presiding Officer shall give notice at each whether it be the first, second, or third; which reading shall be on three different days, unless the Senate unanimously direct otherwise. And all resolutions proposing amendments to the Constitution, or to which the approbation and signature of the President may be requisite, or which may grant money out of the contingent or any other fund, shall be treated, in all respects, in the introduction and form of proceeding on them, in the Senate, in a similar manner with bills; and all other resolutions shall lie on the table one day for consideration, and also reports of committees.

[March 25, 1868.]

COMMITMENT OF BILLS.

27.—No bill or joint resolution shall be committed or amended until it shall have been twice read, after which it may be referred to a committee.

[16 April, 1789—March 25, 1868.]

IN COMMITTEE OF THE WHOLE.

28.—All bills and joint resolutions on a second reading shall first be considered by the Senate in the same manner as if the Senate were in committee of the whole, before

they shall be taken up and proceeded on by the Senate agreeably to the standing rules, unless otherwise ordered.

[21 May, 1789—26 March, 1806—3 Jan., 1820—March 25, 1868.

FINAL QUESTIONS—REFERENCE TO COURT OF CLAIMS.

29.—The final question upon the second reading of every bill, resolution, or constitutional amendment, originating in the Senate, and requiring three readings previous to being passed, shall be, whether it shall be engrossed and read a third time; and no amendment shall be received for discussion at a third reading of any bill, resolution, or amendment, unless by unanimous consent of the Senators present; but it shall at all times be in order, before the final passage of any such bill, resolution, or constitutional amendment, to move its commitment; and should such commitment take place, and any amendment be reported by the committee, the said bill, resolution, or constitutional amendment, shall be again read a second time, and considered as in committee of the whole, and then the aforesaid question shall be again put. Whenever a private bill is under consideration, it shall be in order to move, as a substitute for it, a resolution of the Senate referring the case to the Court of Claims.

[4 Feb., 1807—26 June, 1856—March 25, 1868.

AMENDMENTS TO APPROPRIATION BILLS.

30.—No amendment proposing additional appropriations shall be received to any general appropriation bill, unless it be made to carry out the provisions of some existing law, or some act or resolution previously passed by the Senate during that session, or moved by direction of a standing or select committee of the Senate, or in pursuance of an estimate from the head of some of the departments; and no amendment shall be received whose object is to provide for a private claim, unless it be to carry out the provisions of an existing law or a treaty stipulation.

All amendments to general appropriation bills reported from committees of the Senate, proposing new items of appropriation, shall, one day before they are offered, be referred to the Committee on Appropriations, and all general appropriation bills shall be referred to the said committee.

[19 Dec., 1850—7 May, 1852—13 Jan., 1854—3 May, 1854—7 March, 1867—March 25, 1868.]

SPECIAL ORDERS.

31.—When the hour shall arrive for the consideration of a special order, it shall be the duty of the Presiding Officer to take it up, unless the unfinished business of the preceding day shall be under consideration.

[26 June, 1856—March 25, 1868.]

PRECEDENCE IN SPECIAL ORDERS.

When two or more subjects shall have been specially assigned for consideration, they shall take precedence according to the order of time at which they were severally assigned, and such order shall at no time be lost or changed except by the direction of the Senate.

[26 June, 1856—March 25, 1868.]

PRECEDENCE IN SPECIAL ORDERS AND OVER GENERAL ORDERS.

When two or more subjects shall have been assigned for the same hour, the subject first assigned for that hour shall take precedence; but special orders shall always have precedence of general orders, unless such special orders shall be postponed by direction of the Senate.

[26 June, 1856—March 25, 1868.]

TWO-THIRDS REQUIRED TO MAKE A SPECIAL ORDER.

No bill, joint resolution, or other subject, shall be made a special order for a particular day and hour without the concurrence of two-thirds of the Senators present.

[13 January, 1862—March 25, 1868]

MAKING UP THE JOURNAL.

32.—The titles of bills and joint resolutions, and such parts thereof only as shall be affected by proposed amendments, shall be inserted on the journal.

[12 March, 1792—March 25, 1868.

33.—The proceedings of the Senate shall be entered on the journal as concisely as possible, care being taken to detail a true and accurate account of the proceedings; but every vote of the Senate shall be entered on the journal, and a brief statement of the contents of each petition, memorial, or paper, presented to the Senate, shall also be inserted on the journal.

[19 May, 1789—12 March, 1792—14 Feb., 1828—March 25, 1868.

STANDING COMMITTEES.

34.—The following standing committees shall be appointed at the commencement of each session, with leave to report by bill or otherwise :

[5 March, 1857—March 25, 1868.

A Committee on Foreign Relations, to consist of seven Senators.

[10 Dec., 1816—5 March, 1857—March 25, 1868.

A Committee on Finance, to consist of seven Senators.

[10 Dec., 1816—5 March, 1857—March 25, 1868.

A Committee on Appropriations, to consist of seven Senators.

[6 March, 1867—March 25, 1868.

A Committee on Commerce, to consist of seven Senators.

[10 Dec., 1816—7 Dec., 1825—5 March, 1857—March 25, 1868.

A Committee on Manufactures, to consist of five Senators.

[10 Feb., 1864—March 25, 1868.

A Committee on Agriculture, to consist of five Senators.

[6 March, 1863—March 25, 1868.

A Committee on Military Affairs, to consist of seven Senators.

[10 Dec., 1816—5 March, 1857—March 25, 1868.

A Committee on Naval Affairs, to consist of seven Senators.

[10 Dec., 1816—5 March, 1857—March 25, 1868.

A Committee on the Judiciary, to consist of seven Senators.

[10 Dec., 1816—5 March, 1857—March 25, 1868.

A Committee on Post Offices and Post Roads, to consist of seven Senators.

[10 Dec., 1816—5 March, 1857—March 25, 1868.

A Committee on Public Lands, to consist of seven Senators.

[10 Dec., 1816—5 March, 1857—March 25, 1868.

A Committee on Private Land Claims, to consist of five Senators.

[27 Dec., 1826—5 March, 1857—March 25, 1868.

A Committee on Indian Affairs, to consist of seven Senators.

[3 Jan., 1820—5 March, 1857—March 25, 1868.

A Committee on Pensions, to consist of seven Senators.

[10 Dec., 1816—5 March, 1857—March 25, 1868.

A Committee on Revolutionary Claims, to consist of five Senators.

[28 Dec., 1832—5 March, 1857—March 25, 1868.

A Committee on Claims, to consist of seven Senators.

[10 Dec., 1816—5 March, 1857—26 Jan., 1860—March 25, 1868.

A Committee on the District of Columbia, to consist of seven Senators.

[18 Dec., 1816—5 March, 1857—March 25, 1868.

A Committee on Patents, to consist of five Senators.

[7 Sept., 1837—5 March, 1857—March 25, 1868.

A Committee on Public Buildings and Grounds, to consist of five Senators, who shall have power also to act jointly with the same committee of the House of Representatives.

[16 Dec., 1819—19 Dec., 1837—28 May, 1850—5 March, 1857—March 25, 1868.

A Committee on Territories, to consist of seven Senators.

[25 March, 1844—5 March, 1857—March 25, 1868.

A Committee on the Pacific Railroad, to consist of nine Senators.

[22 Dec., 1863—March 25, 1868.

A Committee on Mines and Mining, to consist of seven Senators.

[8 March, 1865—March 25, 1868.

A Committee to Audit and Control the Contingent Expenses of the Senate, to consist of three Senators, to which shall be referred all resolutions directing the payment of money out of the contingent fund of the Senate, or creating a charge on the same.

[4 Nov., 1807—7 April, 1853—5 March, 1857—March 25, 1868.

A Committee on Printing, to consist of three Senators, to whom shall be referred every question on the printing of documents, reports, or other matter transmitted by either of the executive departments, and all memorials, petitions, accompanying documents, together with all other matter the printing of which shall be moved, excepting bills originating in Congress, resolutions offered by any Senator, communications from the Legislatures or Conventions lawfully called of the respective States, and motions to print by order of the standing committees of the Senate; motions to print additional numbers shall likewise be referred to said committee; and when the report shall be in favor of printing additional numbers, it shall be accompanied by an estimate of the probable cost; the said committee shall also supervise and direct the procuring of maps and drawings accompanying documents ordered to be printed.

[15 Dec., 1841—18 Dec., 1850—22 Jan., 1855—5 March, 1857—March 25, 1868.

A Committee on Engrossed Bills, to consist of three Senators, whose duty it shall be to examine all bills, amendments, and resolutions, before they go out of the possession of the Senate; and shall deliver the same to the Secretary of the Senate, who shall enter upon the journal that the same have been correctly engrossed.

[3 Jan., 1820—March 25, 1868.

A Committee on Enrolled Bills, to consist of three Senators, who, or some one of whom, shall forthwith present all enrolled Senate bills to the President in person, for his signature, and report the fact and date of such presentation to the Senate.

[6 Aug., 1789—5 March, 1857—March 25, 1868

APPOINTMENT OF COMMITTEES.

35.—In the appointment of the standing committees, the Senate will proceed, by ballot, to appoint severally the chairman of each committee, and then, by one ballot, the other members necessary to complete the same; and a majority of the whole number of votes given shall be necessary to the choice of a chairman of a standing committee, but a plurality of votes shall elect the other members thereof. All other committees shall be appointed by ballot, and a plurality of votes shall make a choice.

[3 Jan., 1820—8 Dec., 1826—14 Feb., 1828—March 25, 1868.

REFERENCE TO STANDING OR SELECT COMMITTEES

36.—When motions are made for reference of the same subject to a select committee and to a standing committee, the question on reference to the standing committee shall be first put.

[14 Feb., 1828—March 25, 1868.

EXECUTIVE BUSINESS—PROCEEDINGS ON NOMINATIONS.

37.—When nominations shall be made by the President of the United States to the Senate, they shall, unless otherwise ordered by the Senate, be referred to appropriate committees; and the final question on every nomination shall be, “Will the Senate advise and consent to this nomination?” which question shall not be put on the same day on which the nomination is received, nor on the day on which it may be reported by a committee, unless by the unanimous consent of the Senate. Nominations neither

approved nor rejected during the session at which they are made shall not be acted upon at any succeeding session without being again made by the President; and if the Senate shall adjourn or take a recess for more than thirty days, all nominations pending and not finally acted upon at the time of taking such adjournment or recess shall be returned to the President, and shall not be afterwards acted upon, unless again submitted to the Senate by the President; and all motions pending to reconsider a vote upon a nomination shall fall on such adjournment or recess; and the Secretary of the Senate shall thereupon make out and furnish to the heads of departments and other officers the list of nominations rejected or not confirmed, as required by law. When the President of the United States shall meet the Senate in the Senate Chamber for the consideration of executive business, the Presiding Officer of the Senate shall have a chair on the floor, be considered as the head of the Senate, and his chair shall be assigned to the President of the United States. When the Senate shall be convened by the President of the United States to any other place, the Presiding Officer of the Senate and the Senators shall attend at the place appointed, with the necessary officers of the Senate.

[21 Aug., 1789—18 Feb., 1843—March 25, 1868.]

PROCEEDINGS ON TREATIES.

38.—When a treaty shall be laid before the Senate for ratification, it shall be read a first time, when no motion in respect to it shall be in order except to refer it to a committee or to print it in confidence for the use of the Senate. Its second reading shall be for consideration, and shall be on a subsequent day, when it shall be taken up as in Committee of the Whole and be considered by articles, when amendments may be proposed; but when amendments are reported by a committee they shall be first acted on, after which other amendments may be proposed; and when through, the whole proceedings had as in Committee of the

Whole shall be reported to the Senate, when the question shall be reported to the Senate, when the question shall be, if the treaty be amended, "Will the Senate concur in the amendments made in Committee of the Whole?" and the amendments may be taken separately or in gross, as the Senate may elect, after which new amendments may be proposed. The decisions thus made shall be reduced to the form of a resolution of ratification, with or without amendments, as the case may be, which shall be proposed on a subsequent day, unless by unanimous consent the Senate determine otherwise, when every one shall again be free to move amendments, the question on which shall be proposed and taken as in the case of amendments to the article. And on the final question to advise and consent to the ratification in the form agreed to, the concurrence of two-thirds of the Senators present shall be requisite to determine it in the affirmative, but all other motions and questions thereon shall be decided by a majority vote.

[6 Jan., 1801—March 25, 1868.

MATTERS CONFIDENTIAL AND SECRET.

39.—All confidential communications made by the President of the United States to the Senate shall be by the Senators and the Officers of the Senate kept secret, and all treaties which may be laid before the Senate, and all remarks and proceedings thereon, shall also be kept secret until the Senate shall, by their resolution, take off the injunction of secrecy.

[22 Dec., 1800—3 Jan., 1820—March 25, 1868.

SECRECY OF REMARKS ON NOMINATIONS.

40.—All information or remarks concerning the character or qualifications of any person nominated by the President to office shall be kept a secret; but the fact that a nomination has been made shall not be regarded as a secret.

[3 Jan., 1820—March 25, 1868.

CLEARING OF THE SENATE.

41.—When acting on confidential or executive business, the Chamber shall be cleared of all persons except the secretary of the Senate, the principal or executive clerk, the sergeant-at-arms and doorkeeper, the assistant doorkeeper, and such other officers as the Presiding Officer shall think necessary; and all such officers shall be sworn to secrecy.

[3 Jan., 1820—March 25, 1868.

SEPARATE BOOKS TO BE KEPT.

42.—The legislative proceedings, the executive proceedings, and the confidential legislative proceedings of the Senate, shall be kept in separate books.

[19 May, 1789—15 April, 1828—March 25, 1868.

EXECUTIVE PROCEEDINGS FURNISHED TO THE PRESIDENT.

43.—Nominations approved or definitely acted on by the Senate shall not be returned by the secretary of the Senate to the President until the expiration of the time limited for making a motion to reconsider the same, or while a motion to reconsider is pending, unless otherwise ordered by the Senate. The President of the United States shall, from time to time, be furnished with an authenticated transcript of the executive records of the Senate, but no further extract from the executive journal shall be furnished, except by special order; and no paper, except original treaties, transmitted to the Senate by the President of the United States, or any executive officer, shall be returned or delivered from the office of the secretary of the Senate, without an order of the Senate for that purpose.

[27 Jan., 1792—27 March, 1818—5 Jan., 1829—6 April, 1867—March 25, 1868.

PROCEEDINGS ON AMENDMENTS TO THE CONSTITUTION.

44.—When an amendment to be proposed to the Constitution is under consideration, the concurrence of two-

thirds of the Senators present shall not be requisite to decide any question for amendments, or extending to the merits, being short of the final question.

[26 March, 1806—March 25, 1868.]

MESSAGES TO THE HOUSE OF REPRESENTATIVES.

45.—Messages shall be sent to the House of Representatives by the Secretary, who shall previously endorse the final determination of the Senate upon bills and other papers communicated.

[26 March, 1806—March 25, 1868.]

MESSENGERS INTRODUCED.

46.—Messengers may be introduced in any state of business, except while a question is putting, while the yeas and nays are calling, or while the ballots are counting.

[26 March, 1806—March 25, 1868.]

PERSONS ADMITTED ON FLOOR.

47.—No person shall be admitted to the floor of the Senate, while in session, except as follows, viz: The officers of the Senate, members of the House of Representatives and their clerk, the President of the United States and his private secretary, the heads of departments, ministers of the United States and foreign ministers, ex-Presidents and ex-Vice-Presidents of the United States, ex-Senators, Senators elect, judges of the Supreme Court, and Governors of States and Territories.

[17 March, 1853—23 Jan., 1854—24 Jan., 1854—6 March, 1856—11 Jan., 1859—7 Feb., 1862—March 25, 1868.]

REGULATION OF SENATE WING OF THE CAPITOL.

48.—The Presiding Officer of the Senate shall have the regulation and control of such parts of the Capitol, and of its passages, as are or may be set apart for the use of the Senate and its officers.

[22 Jan., 1824—14 Feb., 1828—March 25, 1868.]

RESTRICTION OF PRESENTING REJECTED CLAIMS.

49.—Whenever a claim is presented to the Senate and referred to a committee, and the committee report that the claim ought not to be allowed, and the report be adopted by the Senate, it shall not be in order to move to take the papers from the files for the purpose of referring them at a subsequent session, unless the claimant shall present a memorial for that purpose, stating in what respect the committee have erred in their report, or that new evidence has been discovered since the report, and setting forth the new evidence in the memorial.

[25 Jan., 1842—21 Dec., 1842—March 25, 1868.

PENALTIES FOR VIOLATING CONFIDENCE OF SENATE.

50.—Any Senator or officer of the Senate who shall disclose the secret or confidential business or proceedings of the Senate shall be liable, if a Senator, to suffer expulsion from the body, and if an officer, to dismissal from the service of the Senate, and to punishment for contempt.

[10 May, 1844—March 25, 1868.

OATHS OF OFFICE.

51.—The oaths or affirmations prescribed by the Constitution and by the act of Congress of July 2, 1862, to be taken and subscribed before entering upon the duties of office, shall be taken and subscribed by every Senator in open Senate before entering upon his duties. They shall also be taken and subscribed in the same way by the secretary of the Senate; but the other officers of the Senate may take and subscribe them in the office of the secretary.

[25 Jan., 1864—March 25, 1868.

BUSINESS CONTINUED FROM SESSION TO SESSION.

52.—At the second, or any subsequent, session of a Congress, the legislative business of the Senate which re-

mains undetermined at the close of the next preceding session of that Congress, shall be resumed and proceeded with in the same manner as if no adjournment of the Senate had taken place; and all subjects referred to committees, and not reported upon at the close of a session of Congress, shall be returned to the office of the secretary of the Senate, and be by him retained until the next succeeding session of that Congress, when they shall be returned to the several committees to which they had been previously referred.

[March 25, 1868.]

SUSPENSION AND ADMENDMENT OF RULES.

53.—No motion to suspend, modify, or amend the rules, or any thereof, shall be in order, except on one day's notice in writing, specifying the rule to be suspended, modified, or amended, and the purpose thereof. But any rule may be suspended by unanimous consent, except the seven-teenth rule, which shall never be suspended.

A motion to suspend, or to concur in a resolution of the House of Representatives to suspend, the 16th and 17th joint rules, or either of them, shall always be in order, be immediately considered, and be decided without debate.

[16 April, 1789—26 March, 1806—3 Jan., 1820—24 Feb., 1828—7 May, 1852—March 25, 1868.]

R U L E S

OF

PROCEDURE AND PRACTICE IN THE SENATE,

WHEN SITTING ON THE

TRIAL OF IMPEACHMENTS,

AS

ADOPTED BY THE SENATE MARCH 2, 1868, AND AMENDED
MARCH 31, 1868, AND APRIL 3, 1868.

RULES

OF

PROCEDURE AND PRACTICE IN THE SENATE

WHEN SITTING ON THE TRIAL ON IMPEACHMENTS.

I. Whensoever the Senate shall receive notice from the House of Representatives that managers are appointed on their part to conduct an impeachment against any person, and are directed to carry articles of impeachment to the Senate, the Secretary of the Senate shall immediately inform the House of Representatives that the Senate is ready to receive the managers for the purpose of exhibiting such articles of impeachment agreeably to said notice.

II. When the managers of an impeachment shall be introduced at the bar of the Senate, and shall signify that they are ready to exhibit articles of impeachment against any person, the Presiding Officer of the Senate shall direct the Sergeant-at-arms to make proclamation, who shall, after making proclamation, repeat the following words, viz: "All persons are commanded to keep silence, on pain of imprisonment, while the House of Representatives is exhibiting to the Senate of the United States articles of impeachment against ————;" after which the articles shall be exhibited, and then the Presiding Officer of the Senate shall inform the managers that the Senate will take proper order on the subject of the impeachment, of which due notice shall be given to the House of Representatives.

III. Upon such articles being presented to the Senate, the Senate shall, at one o'clock afternoon of the day (Sunday excepted) following such presentation, or sooner if so ordered

by the Senate, proceed to the consideration of such articles, and shall continue in session from day to day (Sundays excepted) after the trial shall commence, (unless otherwise ordered by the Senate,) until final judgment shall be rendered, and so much longer as may, in its judgment, be needful. Before proceeding to the consideration of the articles of impeachment, the Presiding Officer shall administer the oath hereinafter provided to the members of the Senate then present, and to the other members of the Senate as they shall appear, whose duty it shall be to take the same.

IV. When the President of the United States, or the Vice-President of the United States, upon whom the powers and duties of the office of President shall have devolved, shall be impeached, the Chief Justice of the Supreme Court of the United States shall preside; and in a case requiring the said Chief Justice to preside, notice shall be given to him by the Presiding Officer of the Senate of the time and place fixed for the consideration of the articles of impeachment, as aforesaid, with a request to attend; and the said Chief Justice shall preside over the Senate during the consideration of said articles, and upon the trial of the person impeached therein.

V. The Presiding Officer shall have power to make and issue, by himself or by the Secretary of the Senate, all orders, mandates, writs, and precepts authorized by these rules, or by the Senate, and to make and enforce such other regulations and orders in the premises as the Senate may authorize or provide.

VI. The Senate shall have power to compel the attendance of witnesses, to enforce obedience to its orders, mandates, writs, precepts, and judgments, to preserve order, and to punish in a summary way contempts of and disobedience to its authority, orders, mandates, writs, precepts, or judgments, and to make all lawful orders, rules, and regulations which it may deem essential or conducive to the

ends of justice. And the Sergeant-at-arms, under the direction of the Senate, may employ such aid and assistance as may be necessary to enforce, execute, and carry into effect the lawful orders, mandates, writs, and precepts of the Senate.

VII. The Presiding Officer of the Senate shall direct all necessary preparations in the Senate chamber, and the Presiding Officer on the trial shall direct all the forms of proceeding while the Senate are sitting for the purpose of trying an impeachment, and all forms during the trial not otherwise specially provided for. And the Presiding Officer on the trial may rule all questions of evidence and incidental questions, which ruling shall stand as the judgment of the Senate, unless some member of the Senate shall ask that a formal vote be taken thereon, in which case it shall be submitted to the Senate for decision; or he may at his option, in the first instance, submit any such question to a vote of the members of the Senate. Upon all such questions the vote shall be without a division, unless the yeas and nays be demanded by one-fifth of the members present when the same shall be taken.

VIII. Upon the presentation of articles of impeachment and the organization of the Senate as hereinbefore provided, a writ of summons shall issue to the accused, reciting said articles, and notifying him to appear before the Senate upon a day and at a place to be fixed by the Senate and named in such writ, and file his answer to said articles of impeachment, and to stand to and abide the orders and judgments of the Senate thereon; which writ shall be served by such officer or person as shall be named in the precept thereof, such number of days prior to the day fixed for such appearance as shall be named in such precept, either by the delivery of an attested copy thereof to the person accused, or if that cannot conveniently be done, by leaving such copy at the last known place of abode of such person, or at his

usual place of business in some conspicuous place therein; or if such service shall be, in the judgment of the Senate, impracticable, notice to the accused to appear shall be given in such other manner, by publication or otherwise, as shall be deemed just; and if the writ aforesaid shall fail of service in the manner aforesaid, the proceedings shall not thereby abate, but further service may be made in such manner as the Senate shall direct. If the accused, after service, shall fail to appear, either in person or by attorney, on the day so fixed therefor as aforesaid, or, appearing, shall fail to file his answer to such articles of impeachment, the trial shall proceed, nevertheless, as upon a plea of not guilty. If a plea of guilty shall be entered, judgment may be entered thereon without further proceedings.

IX. At twelve o'clock and thirty minutes afternoon of the day appointed for the return of the summons against the person impeached, the legislative and executive business of the Senate shall be suspended, and the Secretary of the Senate shall administer an oath to the returning officer in the form following, viz: "I, _____, do solemnly swear that the return made by me upon the process issued on the _____ day of _____, by the Senate of the United States, against _____, is truly made, and that I have performed such service as therein described: so help me God." Which oath shall be entered at large on the records.

X. The person impeached shall then be called to appear and answer the articles of impeachment against him. If he appear, or any person for him, the appearance shall be recorded, stating particularly if by himself, or by agent or attorney, naming the person appearing, and the capacity in which he appears. If he do not appear, either personally or by agent or attorney, the same shall be recorded.

XI. At twelve o'clock and thirty minutes afternoon of the day appointed for the trial of an impeachment, the legis-

lative and executive business of the Senate shall be suspended, and the Secretary shall give notice to the House of Representatives that the Senate is ready to proceed upon the impeachment of ——— ———, in the Senate chamber, which chamber is prepared with accommodations for the reception of the House of Representatives.

XII. The hour of the day at which the Senate shall sit upon the trial of an impeachment shall be (unless otherwise ordered) twelve o'clock m.; and when the hour for such sitting shall arrive, the Presiding Officer of the Senate shall so announce; and thereupon the Presiding Officer upon such trial shall cause proclamation to be made, and the business of the trial shall proceed. The adjournment of the Senate sitting in said trial shall not operate as an adjournment of the Senate; but on such adjournment, the Senate shall resume the consideration of its legislative and executive business.

XIII. The Secretary of the Senate shall record the proceedings in cases of impeachment as in the case of legislative proceedings, and the same shall be reported in the same manner as the legislative proceedings of the Senate.

XIV. Counsel for the parties shall be admitted to appear and be heard upon an impeachment.

XV. All motions made by the parties or their counsel shall be addressed to the Presiding Officer, and if he, or any Senator, shall require it, they shall be committed to writing, and read at the Secretary's table.

XVI. Witnesses shall be examined by one person on behalf of the party producing them, and then cross-examined by one person on the other side.

XVII. If a Senator is called as a witness, he shall be sworn, and give his testimony standing in his place.

XVIII. If a Senator wishes a question to be put to a witness, or to offer a motion or order, (except a motion to adjourn,) it shall be reduced to writing, and put by the Presiding Officer.

XIX. At all times while the Senate is sitting upon the trial of an impeachment the doors of the Senate shall be kept open, unless the Senate shall direct the doors to be closed while deliberating upon its decisions.

XX. All preliminary or interlocutory questions, and all motions, shall be argued for not exceeding one hour on each side, unless the Senate shall, by order, extend the time.

XXI. The case, on each side, shall be opened by one person. The final argument on the merits may be made by two persons on each side, (unless otherwise ordered by the Senate, upon application for that purpose,) and the argument shall be opened and closed on the part of the House of Representatives.

XXII. On the final question whether the impeachment is sustained, the yeas and nays shall be taken on each article of impeachment separately; and if the impeachment shall not, upon any of the articles presented, be sustained by the votes of two-thirds of the members present, a judgment of acquittal shall be entered; but if the person accused in such articles of impeachment shall be convicted upon any of said articles by the votes of two-thirds of the members present, the Senate shall proceed to pronounce judgment, and a certified copy of such judgment shall be deposited in the office of the Secretary of State.

XXIII. All the orders and decisions shall be made and had by yeas and nays, which shall be entered on the record, and without debate, subject, however, to the operation of Rule VII, except when the doors shall be closed for deliberation, and in that case no member shall speak more than once on one question, and for not more than ten minutes on an interlocutory question, and for not more than fifteen minutes on the final question, unless by consent of the Senate, to be had without debate; but a motion to adjourn may be decided without the yeas and nays, unless they be demanded by one-fifth of the members present.

XXIV. Witnesses shall be sworn in the following form, viz: "You, ——— ———, do swear (or affirm, as the case may be) that the evidence you shall give in the case now depending between the United States and ——— ———, shall be the truth, the whole truth, and nothing but the truth: so help you God." Which oath shall be administered by the Secretary, or any other duly authorized person.

Form of subpoena to be issued on the application of the managers of the impeachment, or of the party impeached, or of his counsel:

To ——— ———, greeting:

You and each of you are hereby commanded to appear before the Senate of the United States, on the ——— day of ———, at the Senate chamber in the city of Washington, then and there to testify your knowledge in the cause which is before the Senate in which the House of Representatives have impeached ——— ———.

Fail not.

Witness ——— ———, and Presiding Officer of the Senate, at the city of Washington, this ——— day of ———, in the year of our Lord ———, and of the independence of the United States the ———.

Form of direction for the service of said subpoena.

The Senate of the United States to ——— ———, greeting:
ing:

You are hereby commanded to serve and return the within subpoena according to law.

Dated at Washington, this ——— day of ———, in the year of our Lord ———, and of the independence of the United States the ———.

—————,
Secretary of the Senate.

Form of oath to be administered to the members of the Senate sitting in the trial of impeachments.

“I solemnly swear (or affirm, as the case may be) that in all things appertaining to the trial of the impeachment of ——— ———, now pending, I will do impartial justice according to the Constitution and laws: so help me God.”

Form of summons to be issued and served upon the person impeached.

THE UNITED STATES OF AMERICA, ss:

The Senate of the United States to ——— ———, greeting:

Whereas the House of Representatives of the United States of America did, on the ——— day of ———, exhibit to the Senate articles of impeachment against you, the said ——— ———, in the words following:

[Here insert the articles.]

And demand that you, the said ——— ———, should be put to answer the accusations as set forth in said articles, and that such proceedings, examinations, trials, and judgments might be thereupon had as are agreeable to law and justice;

You, the said ——— ———, are therefore hereby summoned to be and appear before the Senate of the United States of America, at their chamber in the city of Washington, on the ——— day of ———, at twelve o'clock and thirty minutes afternoon, then and there to answer to the said articles of impeachment, and then and there to abide by, obey, and perform such orders, directions, and judgments as the Senate of the United States shall make in the premises according to the Constitution and laws of the United States.

Hereof you are not to fail.

Witness ——— ———, and Presiding Officer of the said Senate, at the city of Washington, this ——— day of ———, in the year of our Lord ———, and of the independence of of the United States the ———.

Form of precept to be endorsed on said writ of summons:

THE UNITED STATES OF AMERICA, *ss:*

The Senate of the United States to ——— ———, greeting:

You are hereby commanded to deliver to and leave with ——— ———, if conveniently to be found, or if not, to leave at his usual place of abcde, or at his usual place of business in some conspicuous place, a true and attested copy of the within writ of summons, together with a like copy of this precept; and in whichsoever way you perform the service, let it be done at least ——— days before the appearance day mentioned in said writ of summons.

Fail not, and make return of this writ of summons and precept, with your proceedings thereon indorsed, on or before the appearance day mentioned in the said writ of summons.

Witness ——— ———, and Presiding Officer of the Senate, at the city of Washington, this ——— day of ———, in the year of our Lord ———, and of the independence of the United States the ———.

All process shall be served by the Sergeant-at-arms of the Senate, unless otherwise ordered by the court.

XXV. If the Senate shall at any time fail to sit for the consideration of articles of impeachment on the day or hour fixed therefor, the Senate may, by an order to be adopted without debate, fix a day and hour for resuming such consideration.

JOINT RULES

OF

THE TWO HOUSES.

JOINT RULES OF THE TWO HOUSES.

CONFERENCES.

1.—In every case of an amendment of a bill agreed to in one House and dissented to in the other, if either House shall request a conference, and appoint a committee for that purpose, and the other House shall also appoint a committee to confer, such committee shall, at a convenient hour, to be agreed on by their chairmen, meet in the conference chamber, and state to each other, verbally or in writing, as either shall choose, the reasons of their respective Houses for and against the amendment, and confer freely thereon.

[15 April, 1789.]

MESSAGE SENT TO THE HOUSE OF REPRESENTATIVES.

2.—When a message shall be sent from the Senate to the House of Representatives, it shall be announced at the door of the House, by the Doorkeeper, and shall be respectfully communicated to the Chair by the person by whom it may be sent.

MESSAGE HOUSE OF REPRESENTATIVES TO SENATE.

3.—The same ceremony shall be observed when a message shall be sent from the House of Representatives to the Senate.

BY WHOM MESSAGES MAY BE SENT.

4.—Messages shall be sent by such persons as a sense of propriety in each House may determine to be proper.

ENGROSSED BILLS.

5.—While bills are on their passage between the two Houses, they shall be on paper, and under the signature of the Secretary or Clerk of each House, respectively.

[6 August, 1789.

ENROLLED BILLS.

6.—After a bill shall have passed both Houses, it shall be duly enrolled on parchment by the Clerk of the House of Representatives, or the Secretary of the Senate, as the bill may have originated in the one or the other House, before it shall be presented to the President of the United States.

[6 August, 1789.

EXAMINATION OF ENROLLED BILLS.

7.—When bills are enrolled they shall be examined by a joint committee of two from the Senate and two from the House of Representatives, appointed as a standing committee for that purpose, who shall carefully compare the enrollment with the engrossed bills, as passed in the two Houses, and, correcting any errors that may be discovered in the enrolled bills, make their report forthwith to their respective Houses.

[6 August, 1789—1 Feb., 1827.

SIGNING OF ENROLLED BILLS.

8.—After examination and report, each bill shall be signed in the respective Houses, first by the Speaker of the House of Representatives, then by the President of the Senate.

[6 August, 1789.

PRESENTATION OF ENROLLED BILLS TO THE PRESIDENT.

9.—After a bill shall have been thus signed in each House, it shall be presented by the said committee to the

President of the United States, for his approbation, (it being first endorsed on the back of the roll, certifying in which House the same originated; which endorsement shall be signed by the Secretary or Clerk, as the case may be, of the House in which the same did originate,) and shall be entered on the journal of each House. The said committee shall report the day of presentation to the President; which time shall also be carefully entered on the journal of each House.

[6 August, 1789.

SAME PROCEEDINGS AS ABOVE ON ORDERS, RESOLUTIONS, AND
VOTES, AS ON BILLS.

10.—All orders, resolutions, and votes, which are to be presented to the President of the United States for his approbation, shall also, in the same manner, be previously enrolled, examined and signed; and shall be presented in the same manner, and by the same committee, as provided in the cases of bills.

[6 August, 1789.

JOINT ADDRESS TO THE PRESIDENT.

11.—When the Senate and House of Representatives shall judge it proper to make a joint address to the President, it shall be presented to him in his audience chamber by the President of the Senate, in the presence of the Speaker and both Houses.

[6 August, 1789.

NOTICE OF REJECTED BILL.

12.—When a bill or resolution which shall have passed in one House is rejected in the other, notice thereof shall be given to the House in which the same shall have passed.

10 August, 1790.

REJECTED BILL NOT RENEWED WITHOUT TEN DAYS' NOTICE.

13.—When a bill or resolution which has been passed in one House shall be rejected in the other, it shall not be brought in during the same session, without a notice of ten days and leave of two-thirds of that House in which it shall be renewed.

[10 June, 1790.

PAPERS TO BE SENT WITH BILLS.

14.—Each House shall transmit to the other all papers on which any bill or resolution shall be founded.

[10 June, 1790.

ADHERENCE BY EACH HOUSE DESTROYS BILL.

15.—After each House shall have adhered to their disagreement, a bill or resolution shall be lost.

[10 June, 1790.

BILL NOT TO BE SENT TO OTHER HOUSE ON THREE LAST DAYS OF SESSION.

***16.**—No bill that shall have passed one House shall be sent for concurrence to the other on either of the last three days of the session.

BILL NOT TO BE SENT TO THE PRESIDENT ON LAST DAY OF SESSION.

***17.**—No bill or resolution that shall have passed the House of Representatives and the Senate shall be presented to the President of the United States, for his approbation, on the last day of the session.

*By the 26th Rule of the Senate: A motion to suspend or concur in resolution of H. R. to suspend the 16th and 17th Joint Rules, or either of them, shall always be in order, immediately considered, and decided without debate.

[7 May, 1852.

PRINTING OF BILLS BY THE OTHER HOUSE.

18.—When bills which have passed one House are ordered to be printed in the other, a greater number of copies shall not be printed than may be necessary for the use of the House making the order.

[9 Feb., 1829.

SALE OF INTOXICATING LIQUORS FORBIDDEN.

19.—No spirituous or malt liquors or wines shall be offered for sale, exhibited, or kept within the Capitol, or in any room or building connected therewith, or on the public grounds adjacent thereto. And it shall be the duty of the Sergeants-at-arms of the two Houses, under the supervision of the presiding officers thereof, respectively, to enforce the foregoing provisions. And any officer or employé of either House who shall in any manner violate, or connive at the violation of this rule shall be dismissed from office.

[18 Sept., 1837—H. R., 26 Feb., 1844—S., 30 May, 1844.

JOINT COMMITTEE ON THE LIBRARY.

20.—There shall be a joint committee on the Library, to consist of three members on the part of the Senate and three on the part of the House of Representatives, to superintend and direct the expenditure of all moneys appropriated for the Library, and to perform such other duties as are or may be directed by law.

[S., 6 Dec., 1843—H. R., 7 Dec., 1843.

CONTINUANCE OF BUSINESS AT SUBSEQUENT SESSION.

21.—After six days from the commencement of a second or subsequent session of Congress, all bills, resolutions, or reports, which originated in either House, and at the close of the next preceding session remained undetermined in either House, shall be resumed and acted on in the same manner as if an adjournment had not taken place.

[14 August, 1848.

22.—The two Houses shall assemble in the hall of the House of Representatives at the hour of one o'clock p. m., on the second Wednesday in February next succeeding the meeting of the electors of President and Vice-President of the United States, and the President of the Senate shall be their presiding officer; one teller shall be appointed on the part of the Senate and two on the part of the House of Representatives, to whom shall be handed, as they are opened by the President of the Senate, the certificates of the electoral votes; and said tellers, having read the same in the presence and hearing of the two Houses then assembled, shall make a list of the votes as they shall appear from the said certificates; and the votes having been counted, the result of the same shall be delivered to the President of the Senate, who shall thereupon announce the state of the vote and the names of the persons, if any, elected; which announcement shall be deemed a sufficient declaration of the persons elected President and Vice-President of the United States, and, together with a list of the votes, be entered on the journals of the two Houses. If, upon the reading of any such certificate by the tellers, any question shall arise in regard to counting the votes therein certified, the same having been stated by the Presiding Officer, the Senate shall thereupon withdraw, and said question shall be submitted to that body for its decision; and the Speaker of the House of Representatives shall, in like manner, submit said question to the House of Representatives for its decision; and no question shall be decided affirmatively, and no vote objected to shall be counted, except by the concurrent votes of the two Houses; which being obtained, the two Houses shall immediately reassemble, and the Presiding Officer shall then announce the decision of the question submitted, and upon any such question there shall be no debate in either House; and any other question pertinent to the object for which the two Houses are assembled may be submitted and deter-

mined in like manner. At such joint meeting of the two Houses seats shall be provided as follows: for the President of the Senate, the "Speaker's chair," for the Speaker, a chair immediately upon his left; the Senators in the body of the hall, upon the right of the Presiding Officer; for the representatives, in the body of the hall not occupied by the Senators; for the tellers, Secretary of the Senate, and Clerk of the House of Representatives, at the Clerk's desk; for the other officers of the two Houses, in front of the Clerk's desk and upon either side of the Speaker's platform. Such joint meeting shall not be dissolved until the electoral votes are all counted and the result declared; and no recess shall be taken unless a question shall have arisen in regard to counting any of such votes, in which case it shall be competent for either House, acting separately, in the manner hereinbefore provided, to direct a recess, not beyond the next day at the hour of one o'clock p. m.

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	No.
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No.

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MEMBERS of the Senate shall be allowed on the floor of the Senate during a session, except those specified in this rule. No persons but	47
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MISTAKE may be corrected. Journal to be read, to the end that any	1
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	No.
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MOTIONS to print certain documents, referred to the Committee on Printing.....	34
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	No.
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N.

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SENATE in the same manner as if the Senate were in Committee of the Whole, before they shall be taken up and proceeded on by the Senate, agreeably to the standing rules, unless otherwise ordered. All bills, on a second reading, shall be considered by the.....	28
SENATE during that session, or moved by direction of a committee of the Senate, &c., may be received to a general appropriation bill. An amendment to carry out the provisions of any act or resolution passed by the.....	30

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SENATE shall proceed to consider a special order taken up, unless postponed by vote of the Senate. The.....	31
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SENATE, when not acting as in Committee of the Whole, shall be entered on the journal as concisely as possible, care being taken to detail a true and accurate account of the proceedings; but every vote of the Senate shall be entered on the journal, and a brief statement of the contents of each petition, memorial, or paper presented to the Senate shall also be inserted on the journal. The proceedings of the.....	33
SENATE. The Committee on Engrossed Bills shall examine all bills, amendments, resolutions, or motions, before they go out of the possession of the.....	34
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SENATE, a future day shall be assigned, unless the Senate unanimously direct otherwise, for taking them into consideration. When nominations shall be made in writing by the President of the United States to the	37
SENATE in the Senate chamber, the President of the Senate shall have a chair on the floor, be considered as the head of the Senate, and his chair shall be assigned to the President of the United States. When the President of the United States shall meet the.....	37
SENATE shall be convened by the President of the United States to any other place, the President of the Senate and Senators shall attend at the place appointed. The Secretary of the Senate shall also attend to take the minutes of the Senate. When the.....	37
SENATE on treaties communicated by the President. Proceedings of the	38
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	No.
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SENATE. Restriction on presenting rejected claims to the. (See <i>Rule</i>)...	49
SENATE. Penalty of an officer or member for violating the confidence of the	50
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SENSE of the Senate on any question of order. The President may call for the.....	6
SERGEANT-AT-ARMS, or any other authorized person, may be sent for absent members. The.....	8
SERGEANT-AT-ARMS and doorkeeper and assistant doorkeeper admitted in secret session. The.....	41
SESSION. Organization and commencement of business of each day's....	1
SESSION, should less than a quorum appear, absent members may be sent for, &c. At the commencement or during any.....	8
SESSION of the Senate, if the matter is in possession of the Senate. A motion for reconsideration may be made within two next days of actual..	20
SHUT the doors, the gallery shall be cleared. On a motion made and seconded to	18
SPEAK shall address the Chair, stand at his place, and sit down when finished. Every member rising to.....	3
SPEAK more than twice in one debate on same day without leave of the Senate. No member shall	4
SPEAK first; but the member rising and addressing the Chair first shall speak first. When two members rise, the President shall name the member to	5
SPEAKING to another member so as to interrupt business prohibited.....	2
SPEAKING in debate, no interruption to be made by talking, reading newspapers, or otherwise. While a member is.....	2

	No.
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If any member in	6
SPECIAL orders of the day. The unfinished business at preceding adjournment shall have preference in the	15
SPECIAL order, it shall be the duty of the Chair to take up such special order, and the Senate shall proceed to consider it, unless it be postponed by vote of the Senate. When the hour shall have arrived for the consideration of a	31
SPECIAL orders, according to the order of time <i>for</i> which they were assigned, and <i>at</i> which they were assigned, and over general orders, &c. Precedence of	31
SPECIAL orders shall not lose their positions on account of intervening adjournments; nor shall they lose their relative position on the calendar, except by vote of the Senate, until finally disposed of	31
SPECIAL orders shall always have precedence of general orders, unless such special orders shall be postponed by direction of the Senate. When two or more subjects shall have been assigned for the same hour, the subject first assigned for that hour shall take precedence, but	31
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SPECIALLY assigned for consideration, they shall take precedence according to the order of time <i>at</i> which they were severally assigned, and such order shall at no time be lost or changed, except by the direction of the Senate. When two or more subjects shall have been	31
STANDING committees of the Senate, shall not be referred to the Committee on Printing. Motions to print, by order of the	34
STANDING committees of the Senate shall be appointed at the commencement of each session, with leave to report by bill or otherwise, viz :	
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On Commerce, to consist of seven members	34
On Manufactures, to consist of five members	34
On Agriculture, to consist of five members	34
On Military Affairs and the Militia, to consist of seven members	34
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On Judiciary, to consist of seven members	34
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On Public Lands, to consist of seven members	34
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On Indian Affairs, to consist of seven members	34
On Pensions, to consist of seven members	34
On Revolutionary Claims, to consist of five members	34
On Claims, to consist of seven members	34
On District of Columbia, to consist of seven members	34
On Patents and the Patent Office, to consist of five members	34
On Public Buildings and Grounds, to consist of five members	34

	No.
On Territories, to consist of seven members.....	34
On the Pacific Railroad, to consist of nine members.....	34
On Mines and Mining, to consist of seven members.....	34
To Audit and Control the Contingent Fund, to consist of three members	34
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On Enrolled Bills, to consist of three members	34
STANDING committees, the Senate will proceed, by ballot, severally to ap- point the chairman of each committee, and then, by one ballot, the other members necessary to complete the same; and a majority of the whole number of votes given shall be necessary to the choice of a chair- man of a standing committee. All other committees shall be appointed by ballot, and a plurality of votes shall make a choice. In the appoint- ment of the.....	35
STANDING committee shall first be put. When motions are made for refer- ence of the same subject to a select committee and to a standing com- mittee, the question on reference to the.....	36
STATES, not referred to the Committee on Printing. Motions to print docu- ments from the legislatures or conventions lawfully called of the.....	34
STRIKE out and insert shall not be divided. A motion to.....	12
STRIKE out and insert one proposition shall not prevent a motion to strike out and insert a different proposition, nor a motion simply to strike out, nor shall the rejection of this prevent a motion to strike out and insert. A motion to.....	12
SUBJECT or matter shall have been referred to a committee, any other sub- ject or matter of a similar nature may, on motion, be referred to such committee. When any.....	35
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SUSPEND the 16th and 17th joint rules, &c., always in order, &c. A mo- tion to.....	53
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	No.
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TREATIES. Proceedings on.....	38
TREATIES which may be laid before the Senate shall also be kept secret until the Senate shall, by their resolution, take off the injunction of secrecy. All.....	39
TREATIES, &c., shall be returned or delivered from the office of the Secretary without an order of the Senate for that purpose. No paper, except original.....	43
TWICE in any one debate. No member shall speak more than.....	4
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VICE-PRESIDENT, or President of the Senate <i>pro tem.</i> , shall have the right to name a member to perform the duties of the chair; but such substitution shall not extend beyond an adjournment. The.....	23
VICE-PRESIDENT, or President <i>pro tem.</i> , may call a member to fill the chair, &c. When the Senate shall consider a treaty, bill, or resolution in Committee of the Whole, the.....	23
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	No.
VOTE, unless for special reasons he be excused. On every question taken by yeas and nays, each member shall	16
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YEAS and nays are ordered, a motion cannot be withdrawn by the mover without leave of the Senate. When the	10
YEAS and nays, and on a call of the house, the names of the members shall be taken alphabetically. In taking the	16
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I N D E X

TO

THE JOINT RULES OF THE TWO HOUSES OF CONGRESS.

A.

	No.
ADDRESS to the President of the United States, it shall be presented to him in his audience chamber by the President of the Senate, in the presence of the Speaker and both houses. When the Senate and House of Representatives shall judge it proper to make a joint.....	11
ADHERED to their disagreement, a bill or resolution shall be lost. After each house shall have.....	15
AMENDMENTS between the Senate and House of Representatives. Regulations for conference on.....	1

B.

BILLS agreed to in one house and dissented to in the other, if either house shall request a conference and appoint a committee, and the other house shall also appoint a committee, they shall freely confer, &c. (See <i>Rule for proceedings</i>).....	1
BILLS are on their passage between the two houses, they shall be on paper, and under the signature of the Secretary or Clerk of each house, respectively. While.....	5
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BILLS are enrolled, they shall be examined by a joint committee of two from the Senate and two from the House of Representatives, appointed as a standing committee for that purpose, who shall carefully compare the enrollment with the engrossed bills, as passed in the two houses, and, correcting any errors that may be discovered in the enrolled bills, make their report forthwith to their respective houses. When...	7
BILL shall be signed in the respective houses, first by the Speaker of the House of Representatives, then by the President of the Senate. After examination and report, each.....	8
BILL shall have been thus signed in each house, it shall be presented by the said committee to the President of the United States for his appro-	

	No.
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BILL or resolution which shall have passed in one house is rejected in the other, notice thereof shall be given to the house in which the same shall have passed. When a.....	12
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BILLS , resolutions, or reports which originated in either house, and at the close of the next preceding session remain undetermined in either house, shall be resumed and acted on in the same manner as if an adjournment had not taken place. <i>After six days</i> from the commencement of a second or subsequent session of Congress, all.....	21
BUSINESS , consisting of bills, resolutions, or reports, which originated in either house, and at the close of the next preceding session remained undetermined in either house, shall be resumed and acted on in the same manner as if an adjournment had not taken place. <i>After six days</i> from the commencement of a second or subsequent session of Congress, all (<i>Joint Rule</i>).....	21

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DOORKEEPER of the House of Representatives shall announce messages from the Senate.....	2
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United States. After a bill shall have passed both houses it shall be duly	6
ENROLLED, they shall be examined by a joint committee of two from the Senate and two from the House of Representatives, appointed as a standing committee for that purpose, who shall carefully compare the enrollment with the engrosed bills, as passed in the two houses, and, correcting any errors that may be discovered in the enrolled bills, make their report forthwith to their respective houses. When bills are....	7
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HOUSE are ordered to be printed in the other, a greater number of copies shall not be printed than may be necessary for the use of the house making the order. When bills which have passed one.....	18
HOUSE, and at the close of the next preceding session remained in either house, shall be resumed and acted on in the same manner as if an adjournment had not taken place. After six days from the commencement of a second or subsequent session of Congress, all bills, resolutions, or reports, which originated in either.....	21
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JOINT committee as provided in the cases of bills. All orders, resolutions, and votes which are to be presented to the President of the United States for his approbation, shall also be enrolled, examined, and signed, and shall be presented in the same manner and by the same.....	10
JOINT Committee on the Library, to consist of three members on the part of the Senate and three on the part of the House of Representatives, to superintend and direct the expenditure of all moneys appropriated for the library, and to perform such other duties as are or may be directed by law. There shall be a.....	20
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